

Sports and Recreation Privacy Notice

This Privacy Notice explains how the University of Cumbria process your personal data when you use our Sports and Recreation Services.

This privacy notice is intended for students, staff, alumni and members of the public including children who use our Sports and Recreation facilities.

This should be read together with our [General Privacy Notice](#).

How do we get your personal data?

We get your personal data from the following sources:

- Directly from you e.g.
 - When you apply for membership
 - When you make a booking to use any of our services
- Your representative or parent

What personal data do we process?

Personal data we process includes:

- Personal details e.g. your name, date of birth, gender
- contact details e.g. email address and telephone number
- Bank details
- Medical information
- Information from parents about their children including physical, mental or learning disabilities

Why we process your personal data?

We process your personal data for purposes listed below:

- To manage your membership

- To manage bookings for sports activities, fitness suite
 - To facilitate payments
 - To ensure you or your children are fit enough to use our facilities
- ## ▪ What is our legal basis for processing your personal data?

The lawful bases we rely on for processing your personal data are:

- It is necessary for the performance of our contractual obligations with you e.g. membership or use of facilities
- It is necessary for our legitimate interests e.g. to monitor our admissions process or to keep you informed of relevant news and events

We use process “special categories” or personal information about your, physical or mental health, it is necessary for:

- Substantial public interests e.g. to identify if you need support, to consider if your or your child is fit enough to use our facilities

Who will your personal data be shared with?

We share your personal with our employees and agents on a need to know basis only. We also share your personal data with individuals, companies or organisations who act as ‘data processors’ for them to provide specific services to, or on our behalf.

How long do we keep your data?

We aim to keep your personal data only for as long as necessary for the purposes listed above.

Your Rights

Details about your rights and how to exercise them are set out in our [Privacy Notice](#).